BOARD of DIRECTORS: Hoskins- Kings Valley Rural Fire Protection District
P.O. Box 116
Philomath, Oregon 97370
541-929-2111

HKV-RFPD Board Minutes
Location: HKV Station 1, 38101 Kings Valley Highway (Hwy 223)

Date/Time	October 15, 2025
Chair	Ted Baker; minutes taken by Celia Felsenberg
Present	Board: Ted Baker, Evelyn Hukari, John Madsen, Michael Rhoades, Celia Felsenberg Staff: Adam Ryan, Brady Walters HKV Volunteers: Rebekah, Ben, Lee, Laura Polk County RFPD Volunteers: Avery, Leo, James Blodgett/Summit RFPD Guest: Shannon HKV Community Members: Kevin Collins, Ron Anderson

AGENDA	WHO	DISCUSSION
Call to Order & Welcome	Ted Baker	Call to Order at 7:02pm
		Approval of Agenda; Motion to approve by Evelyn; Second by John, MPU
Secretary Report	Celia Felsenberg	Approval of September Minutes; Motion to approve by Ted; Second by John, MPU
Treasurer Report	John Madsen	Report Attached; Motion to approve by Ted; Second by John, MPU
EMT & Chief Report	Adam Ryan, Brady Walters	Report Attached. Also noted the signing of Benton/Polk Agreement for mutual aid/assistance. Standards defined. Discussed significance of this collaboration and impact on ability to show up timely to save a life.
Old Business	Ted Brady, Adam	Insurance update: Ted reported on communications with Steve Silva/WHA; confirmed coverage amounts on vehicles as *replacement values*. Discussed groundwork project behind HKV building for vehicle maneuvering as we approach rainy season. Septic area constraints noted. Pump and pressurized line need to be located;

10/15/25 Board Minutes (continued)		tank to be inspected per Adam. Culvert and gravel will be needed but will keep project simple.
	All	Recruitment/retention of volunteers LOSAP (length of service awards program) further discussed related to financials and "who would qualify." LOSAP is not a stipend but more of a retirement/thank you; IRS supports this endeavor. Volunteer committee would build criteria such as #calls, years, etc. Board would determine how much would be contributed in the budget each year. Dollars would go directly into fire fighter's accounts; no access until vested 5 years. Board needs more information; vendor presentation to be planned prior to next budget.
New Business	All	Appreciation plaques given to Kevin and Ron for assisting with tasks around station and w/truck maintenance.
	Brady	Presentation on potential brush truck replacement of #562 that is a FEPP (Federal Excess Property Program) vehicle from Forest Service (status: 1997 model, 68,000 miles, manual transmission, type 6 engine, 2WD). Brady presented on the desired features for improved efficiencies inclusive of automatic transmission, 4x4, type 5 engine (or minimum 300 gallon), and capable of EMT response. Board defined $100,000 budget for search committee. Motion made by Ted to pursue brush truck replacement efforts. Second by Michael. MPU. Evelyn to reach out for questions related to budget use for potential purchase of brush truck replacement.
	Brady	Proposal presented for paid part-time work extension of Deputy Chief's position. Higher level trainings could be provided to volunteers on-site to allow for needed certifications. Volunteers now must travel for access to these more advanced trainings. Other areas of responsibilities would include Admin/Strategic Development, Recruitment/Retention, Grant/Funding Research/Applications, and Facilities/Equipment/Apparatus (upgrades, maintenance, improvements). Deputy Chief proposed 20 hours/week @ $35/hour. Volunteers at meeting voiced that Brady has been exceptional in provision of training and also in fostering mutual aid between fire districts. Board decided to schedule a separate Executive Session to discuss this staffing proposal.

Actions: Board will hold Executive Session on 10/21/25 at 5:30pm at Kings Valley Community Hall to further review/discuss staffing proposal.

Closing: Next Meeting is November 19th. Meeting Adjourned by Ted at 8:50 pm.

Addendum (10/21/25): Decision made by Board to re-schedule Executive Session to later date when Chief Adam can be in attendance.